



2017-18 MERCHANT PASS GUIDELINES & CONDITIONS

- Qualifying contributors may purchase Merchant Passes throughout the 2017-18 winter season for qualifying staff at the rate of \$895.
 - There is no deadline to purchase Merchant Passes.
 - The total number of authorized Merchant Pass benefits is defined by contributions made payable to Colorado Flights Alliance.
 - Merchants (Contributors) must be current and have signed the Contribution Agreement with Colorado Flights Alliance and TSG before purchasing Merchant Passes.
 - Merchant Passes must be paid in full at time of purchase.
- All Merchant Pass transactions are processed through the MUNIRevs website.
- Merchant Passes shall be purchased in business name of the Contributor and shall subsequently be assigned to Contributor's employee upon verification of proper employment.
 - Employee must work a minimum of 20 hours per week.
 - In order to redeem a Merchant Pass, the employee's name and Date of Birth must be provided during the online registration process. At any point in the season TSG may request a current pay stub or letter from Contributor signed by an authorized signatory of Contributor on their letterhead verifying their employment.
- Merchant Pass is transferable; limited to 2 times per pass, with a \$100.00 transfer charge payable at time of transfer. \$100 transfer fee is to be paid in full by the Contributor only.
 - Once a Merchant Pass is assigned to Contributor's employee, any subsequent name change is considered a transfer, regardless of whether that employee uses the pass.
 - Merchant Passes cannot be transferred through different Merchants (Contributors). Transfers may only be processed within the business name of the Merchant (Contributor).
 - Any and all transfers will be in accordance with the 2017-18 Merchant Pass transfer requirements.
- Merchant passes may not be rolled over from year to year, must be assigned at the time of purchase to an employee.
- The Merchant Pass is NON REFUNDABLE & NOT FOR RESALE. No cash, check, credit, or rollover refunds will be issued for unused passes under any circumstances.
- TSG retains the right to audit all Merchants participating in the program with a 48-hour notice, throughout the ski season. Audit is to ensure that persons with Merchant Passes are current employees working a minimum of 20 hours per week. If a pass holder is not a current employee, the Merchant will have the choice of the pass being revoked, or being charged the current Regular Season Pass rate for each pass that is out of compliance. The pass holder will lose mountain privileges and the Merchant will also jeopardize participation in the program.
- In the case TSG selects your business for an individual audit to verify Merchant Pass employee status of at least 20 hours per week, then TSG will request that you bring two (2) of the following three (3) reports (or proof of ownership deemed acceptable by TSG) and post marked to 565 Mountain Village Blvd Telluride, CO 81435 ATTN: TSG Acct.
 - Copy of your 4th quarter Colorado Unemployment Insurance Report of Workers Wages (form UITR-1a), Copy of your 2016-17 W-3 with W-2's attached, Copy of your December 2017 payroll register.
- Merchant Passes issued to residents of Big Billie's (or any other accommodation that is master leased by TSG) are subject to pass suspension or revocation by TSG for violations of any of the terms and conditions of the Big Billie's Apartments Lease (the "Lease") as set forth in section 26 of the Lease.